



# **SOCIAL DEVELOPMENT POLICY**



**Have you got a project in mind  
for our community?**

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**We've got great news: the Town could help you  
get your project off the ground!**



## Call for projects Social Development Policy

The Town of Pincourt's Social Development Policy (SDP) is in its fourth year, and we are proud to make our citizens an even bigger part of this wonderful adventure!

We are taking advantage of the launch of the second SDP Action Plan to create a fund for citizens and organizations working for Pincourt. It's a whole new way to get involved in the community.

**Total fund amount: \$10,000**

### Definition of Municipal Social Development:

Municipal social development refers to a project that promotes the quality of life and personal development of citizens of all ages and circumstances and encourages the development of a sense of solidarity within the community (Social Development Policy, 2013).

### Requirements:

**1. This call for projects is open to:**

- Non-profit organizations (NPOs)
- Artist(s)
- Citizen(s) working with an NPO or artist(s)

**2. Projects must benefit the Town of Pincourt's citizens.**

3. We recommend that you contact the Town to confirm whether your project meets the requirements and ensure that you follow the proper procedure. Your duly completed form must be submitted by e-mail or in person to Recreation and Community Services by April 21.

Upon receipt of your form, the Town will contact you to obtain further details, if necessary. Only administrative comments will be provided at that time.

You may be asked to produce artwork, a model or a mock-up, depending on your project.

### **For further information or to submit your form**

Francis Hamel, Community Life Facilitator:

f.hamel@villepincourt.qc.ca, 514-453-8981, ext. 242



<sup>1</sup> If you are a citizen working independently, the Town can help match you with an NPO or artist(s).



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## 1. Applicant Information

### 1.1. Name and address of citizen

Citizen's full name:

Address:

Postal code:

Telephone 1:

Telephone 2:

E-mail:

### 1.2. Name and address of artist or NPO (required)

Identification of artist or NPO:

Address:

Postal Code:

Telephone 1:

Telephone 2:

E-mail:

Website:

### 1.3. Applicant's relevant experience related to the project.<sup>2</sup>

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<sup>2</sup> If useful, enclose a resume and/or portfolio.



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## 2. Project Presentation

Project name:

**Project description and objectives (with details)**

**2.1. Objectives:**

**2.2. Description (project summary, location, duration, resources, activities, etc.):**

**2.3. Who are the project's target clientele?**



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**2.3.1. How do you plan to reach them?**

**2.4. Description of needs addressed by the project**

**2.4.1. What role did/will your target clientele play in identifying the needs addressed?**

**2.5. How will the project enhance the quality of life of Pincourt residents?**



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**2.6. What action areas covered by the SDP Action Plan are addressed by the project, and how they are addressed?**

**2.7. What would be the Town's contribution to realizing the project?**



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### 3. Project Timetable

<b>Steps:</b> (E.g., project planning, implementation and evaluation)	<b>Deadline:</b> (E.g., June 2017 to September 2018)



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#### 4. Budget Projections

Expenses (please itemize):	Amounts
	Subtotal:
	GST:
	QST:
	TOTAL:

Revenue (E.g., sponsorships, fundraising, other grants and subsidies)	Amounts
	Subtotal:
	GST:
	QST:
	TOTAL:

Grant requested from the Town of Pincourt: \$ \_\_\_\_\_

**Note:** The Town will ask for full financial statements (with invoices and supporting documents) before final payment of the grant.